

# MAKERERE UNIVERSITY BUSINESS SCHOOL



## FACULTY OF TOURISM, HOSPITALITY AND LANGUAGES DEPARTMENT OF TOURISM MANAGEMENT

### WHAT'S MUBS INDUSTRIAL SKILLING SHORT COURSE PROGRAM?

This is a programme by MUBS Department of Tourism aimed at equipping learners with the highest standard practical occupational skills with industrial competencies which align to the changing demands of the world of work. By pursuing any of the short courses, one will be able to:

1. Acquire a technical skill to do a specific job.
  2. Obtain level II DIT certification.
  3. Obtain international certification in air ticketing
  4. Obtain MUBS Certificate of Competency
  5. Start and successfully run your own enterprise
  6. Easily find work either as an employee or employer
- Each short course will last 3-5 months, 70% practical.

#### Admission requirements

1. At least possess an Ordinary Level Certificate (Uganda Certificate of Education) or its equivalent.
2. Express yourself in English or any other Foreign language (Swahili, Chinese, French, German)

#### 1. Certificate in Air ticketing & Reservations management (4 months)



##### Mode of training

30% theory (blended physical and online) & 70% practical

**Job Opportunities:** Air ticketing Officer; Hotel reservations officer; Ticketing clerk (events, public transport, etc)

**Fees (UGX): 1,500,000**

#### 2. Certificate in Tour Guiding (4 months)

##### Mode of training

45% theory (blended physical and online) & 55% practical

##### Job Opportunities:

Tourist guide,  
Tour product translator;

**Fees (UGX): 1,500,000**



#### 3. Certificate in Tourist Driving (4 months)

##### Mode of training

20% theory (blended physical and online) & 80% practical

**Job Opportunities:** Tourist driver

**Fees (UGX): 2,000,000**

#### 4. Certificate in Tour operations management (4 months)

##### Mode of training

40% theory (blended physical and online) & 60% practical

##### Job Opportunities:

Tour consultant;  
Tour operator



**Fees (UGX): 2,000,000**

#### 5. Certificate in Hotel front office operation (4 months)

##### Job Opportunities:

Reservations officer;  
Receptionist  
Guest relations officer;  
Door man;  
Usher for events



**Fees (UGX): 1,500,000**

##### Mode of training

30% theory (blended physical and online) & 70% practical

#### 6. Certificate in House Management (4 months)

##### Job Opportunities:

Room attendant;  
Linen keeper;  
Public area attendant;  
Dry cleaner;  
Laundry attendant

##### Mode of training

30% theory (blended physical and online) & 70% practical



**Fees (UGX): 1,800,000**



MINISTRY OF  
TOURISM, WILDLIFE  
AND ANTIQUES



UGANDA  
TOURISM BOARD



GAMEDAY  
LAUNDRY SERVICES

## 7. Certificate in Campsite planning and management (3 months)



Fees (UGX): 1,500,000

### Mode of training

30% theory (blended physical and online) & 70% practical

### Job Opportunities:

Campsite attendant;  
Campsite manager

## 8. Certificate in Food and beverage services (4 months)



Fees (UGX): 1,500,000

### Mode of training

30% theory (blended physical and online) & 70% practical

### Job Opportunities:

Bar attendant; Maologist;  
Waiter/ waitress

## 9. Certificate in Events planning and management (4 months)



Fees (UGX): 1,800,000

### Mode of training

30% theory (blended physical and online) & 70% practical

### Job Opportunities:

Events planner; Events manager;  
Usher; Exhibition attendant

## 10. Certificate in Bakery (4 months)



Fees (UGX): 3,000,000

### Job Opportunities:

Bread baker; Cake baker

### Mode of training

30% theory (blended physical and online) & 70% practical

## 11. Certificate in Barister (4 months)

### Mode of training

30% theory (blended physical and online) & 70% practical

### Job Opportunities:

Barister



Fees (UGX): 3,000,000

### Assessment

1. MUBS internal examination (Except for Tourist driving)
2. DIT assessment

### Application Process

1. Print and fill the Application Form (appendix)
2. Deliver the Filled application Form to the Department of Tourism Management

### Important dates to note

Feb. 2025 intake application deadline: 10th Jan 2025  
April 2025 intake for Tour Guides: 21st Feb 2025

## About Makerere University Business School (MUBS)

- MUBS is a constituent college of Makerere University, Uganda's oldest and leading University.
- MUBS started as the Department of Commerce in 1973 and became Faculty of Commerce in 1987. The Faculty was merged with the National College of Business Studies in 1997 to create the present day MUBS.
- The School conducts teaching for the award of Makerere University degrees (PhD, masters, and bachelor's degrees), and also offers several diploma and certificate programmes.
- MUBS has five campuses (Jinja, Mbale, Arua, Mbarara and Kampala) with over 25,000 students.

### Note

- All courses will have extra content on entrepreneurship (including the process of starting an enterprise), financial literacy, marketing and promotion, and basic legal knowledge.
- All students will benefit from the learning materials available at MUBS
- Free access to recorded online classes in a tailor-made platform.
- Intake for all courses except tour guiding is February – March and September – October of each year
- Intake for Tour Guiding is April – May and September – October of each year.



### For inquiries on the short courses

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